

**RESOLUTION NO. 23 - 48**  
**Prosecutor's Office**  
**Destruction of Civil Records**

**WHEREAS**, Idaho Code §31-871 provides for the classification of county records as "permanent," "semi-permanent," or "temporary," and;

**WHEREAS**, the Bonner County Prosecutor's Office has reviewed Idaho Code §31-871 and the Idaho Association of Counties County Record Retention Schedule; and

**WHEREAS**, the Bonner County Prosecutor's Office has reviewed its stored files/documents and identified whether they are "permanent," "semi-permanent," or "temporary;" and

**WHEREAS**, the Bonner County Prosecutor's Office has prepared a list of records which it proposes to have destroyed, a copy of which is attached hereto as Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Bonner County, that the Bonner County Prosecutor's Office is hereby authorized to destroy the files listed in Exhibit "A" attached hereto.


**ADOPTED** as a Resolution of the Board of Commissioners of Bonner County upon a majority vote on the 20 day of June 2023.

**BOARD OF BONNER COUNTY COMMISSIONERS**

  
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**Steve Bradshaw, Chairman**

  
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**Asia William, Commissioner**

  
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**Luke Omodt, Commissioner**

**Attest: Mike W. Rosedale**  
  
**By: Jesse Reinbold**  
**Deputy Clerk**



# Prosecutor's Office

June 20, 2023

## Memorandum

Prosecutor's  
Office #1

To: Bonner County Board of Commissioners

From: Bill Wilson  
Bonner County Deputy Prosecutor

Re: Destruction of Records

The Prosecutor's Office has maintained numerous physical files, all ten years or older, relating to miscellaneous civil matters. They have been housed in the Calvary Chapel building for years and need to be destroyed, as that property is being developed.

Distribution: \_\_\_ Copy to BOCC Office

A suggested motion would be: **Mr. Chairman, based on the information before us I move to approve the resolution authorizing the destruction of records from the Prosecutor's Office as discussed.** *2023-48*

Recommendation Acceptance:  yes  no

*Steve Bradshaw* Date: *6/20/23*  
Commissioner Steve Bradshaw, Chairperson

## **EXHIBIT A**

### **Records Identified for Destruction (all ten years or older)**

- **Bond forfeitures**
- **Mental commitments**
- **Fugitive case files**
- **Miscellaneous civil litigation files**